Dear students and parents.

 As the [2019-20] school year begins, the District is providing you with its annual notification about appropriate boundaries between staff members and students. The District recognizes that its staff members and volunteers strive to make a positive difference in every student’s life. Every year, our staff members and volunteers do incredible work and experience success working with children in our community.

 There also may be a time when a staff member inadvertently or intentionally engages in conduct that compromises the profession as well as the District’s expectation that staff members and volunteers maintain professional boundaries with students. Even if well intended, some of this conduct can confuse students about the proper role of staff members and volunteers in the school setting.

 District staff members and volunteers are periodically trained on their duty to maintain professional boundaries with students. Part of these training references District Policy No. 5253 and Procedure No. 5253, which are attached to this letter or available at http:\_\_\_\_\_\_\_\_\_\_.

 We strongly encourage you to read these materials, especially the Procedure. The Procedure indicates that students and parents should immediately report unprofessional conduct. It also identifies common and specific kinds of that conduct.

 Timely reporting is essential to stop any conduct and deter it from reoccurring. More important, timely reporting can prevent greater harm to students and the staff member’s career.

 As you review the policy and procedure, you may have questions about the District’s expectations. We strongly encourage you to contact an administrator at your child’s school and clarify any questions or concerns.

 The District thanks you for your time and shared effort in its goal of ensuring that your child’s education is safe and focused on the task of learning and growth.

 Sincerely,

 Dr. John Doe

 Superintendent